

Did the monitoring visit result in Findings?

YES

During the **Exit Conference** at the end of the onsite visit, the Final Report will include **Commendations, Recommendations, and Findings** with required **Corrective Actions**.

Within 30 business days, the LEA submits a **Response Report to the SDE**. This report includes a copy of each finding and specific evidence to satisfy each finding.

SDE reviews the LEA's report. Are the findings satisfied?

YES

Within 30 business days, the SDE responds to the LEA with an **SDE Status Update Report** indicating that all findings are satisfied, as well as an email notification **CLOSING** the monitoring visit. No further action is required of the LEA.

NO

Within 30 business days, the SDE sends the LEA a letter **CLOSING** the monitoring visit. No further action is required of the LEA.

NO

The LEA's Response Report is reviewed by program coordinators within 30 days and a **SDE Status Update Report** is emailed to the LEA reflecting the status of the findings. This back-and-forth process continues until all findings are satisfied. Technical assistance may be provided for the program(s) where findings remain.

NOTE: The State may withhold funds under certain circumstance in the upcoming year for districts that are not making satisfactory progress in correcting findings as a result of monitoring.